

# Data Collection Form

Please check that the information below is correct, complete any missing details, sign and return to school **AS SOON AS POSSIBLE**.  
**We require all sections to be completed fully.**

## Basic Pupil Information

If your child has changed their name you are required to notify the school in writing together with the necessary legal documentation to validate the change. Please only make corrections to the spelling of names if they are incorrect.

<b>Surname:</b>		<b>Legal Surname:</b>	
<b>Forename:</b>		<b>Middle name(s):</b>	
<b>Chosen name:</b>		<b>Gender:</b>	
<b>Tutor Group</b>		<b>Date of Birth:</b>	
<b>Address:</b>			
<b>Postcode:</b>			

## Additional Information

Please tick the correct box for the following information

Travel Arrangements		Dietary Needs		Meal Arrangements	
<input type="checkbox"/>	Bicycle	<input type="checkbox"/>	Artificial Colouring Allergy	<input type="checkbox"/>	Free School Meal
<input type="checkbox"/>	Train	<input type="checkbox"/>	Gluten Free	<input type="checkbox"/>	Paid School Meal
<input type="checkbox"/>	Walks	<input type="checkbox"/>	Halal	<input type="checkbox"/>	Sandwiches
<input type="checkbox"/>	Car	<input type="checkbox"/>	Kosher foods only	<input type="checkbox"/>	Other (please specify below)
<input type="checkbox"/>	Taxi	<input type="checkbox"/>	No dairy produce		
<input type="checkbox"/>	Public Bus	<input type="checkbox"/>	No nuts		
<input type="checkbox"/>	Car Share	<input type="checkbox"/>	No pork		
<input type="checkbox"/>	Other	<input type="checkbox"/>	Seafood allergy		
		<input type="checkbox"/>	Vegetarian		
		<input type="checkbox"/>	Other (please specify) →		

  

Please tick the correct box if any of these apply to you or your child:	
<input type="checkbox"/>	Is your child a <b>YOUNG CARER</b> ?
<input type="checkbox"/>	Is your child part of a <b>PRIVATE FOSTER CARE ARRANGEMENT</b> *?
<input type="checkbox"/>	Are you a parent in the <b>ARMED SERVICES</b> ?

\*Children are in a private fostering situation if they are a child under the age of 16 (under 18 if disabled) and cared for by someone who is not their parent or a 'close relative'. This is a private arrangement made between a parent and a carer, for 28 days or more. Close relatives are defined as step-parents, grandparents, brothers, sisters, uncles or aunts (whether of full blood, half blood or marriage/affinity).

### Medical Information

<b>Medical Practice:</b>	
<b>Address:</b>	
<b>Telephone Number:</b>	

### Medical Conditions

Please use this space to notify us of any known medical conditions

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### Other Medical Information

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## Parental Contacts

Please give details of any persons who have parental responsibility and anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency. If you wish to provide more please continue on a separate sheet.

<b>Name:</b>			
<b>Relationship to Child (TICK ONE)</b>		<b>Home address:</b>	<b>Home Tel:</b>
<input type="checkbox"/> Mother	<input type="checkbox"/> Father		<b>Mobile:</b>
<input type="checkbox"/> Step Parent	<input type="checkbox"/> Other Family Member		<b>Work Tel:</b>
<input type="checkbox"/> Carer	<input type="checkbox"/> Child Minder		
<input type="checkbox"/> Foster Parent	<input type="checkbox"/> Other		<b>Postcode:</b>
<b>E-mail:</b>			

<b>Name:</b>			
<b>Relationship to Child (TICK ONE)</b>		<b>Home address:</b>	<b>Home Tel:</b>
<input type="checkbox"/> Mother	<input type="checkbox"/> Father		<b>Mobile:</b>
<input type="checkbox"/> Step Parent	<input type="checkbox"/> Other Family Member		<b>Work Tel:</b>
<input type="checkbox"/> Carer	<input type="checkbox"/> Child Minder		
<input type="checkbox"/> Foster Parent	<input type="checkbox"/> Other		<b>Postcode:</b>
<b>E-mail:</b>			

<b>Name:</b>			
<b>Relationship to Child (TICK ONE)</b>		<b>Home address:</b>	<b>Home Tel:</b>
<input type="checkbox"/> Mother	<input type="checkbox"/> Father		<b>Mobile:</b>
<input type="checkbox"/> Step Parent	<input type="checkbox"/> Other Family Member		<b>Work Tel:</b>
<input type="checkbox"/> Carer	<input type="checkbox"/> Child Minder		
<input type="checkbox"/> Foster Parent	<input type="checkbox"/> Other		<b>Postcode:</b>
<b>E-mail:</b>			

# Ethnic & Cultural Data

Please tick the **one** box which best describes your child's ethnic group  
**Ethnic Origin – Currently recorded as:**

- White - British**
- English
  - Scottish
  - Welsh
  - Other White British
  - Irish
  - Traveller of Irish Heritage
  - Cornish
  - Gypsy/Roma

- Mixed Dual Background**
- White & Black Caribbean
  - White & Black African

- Asian or Asian British**
- Indian
  - Bangladeshi

- White & Asian**
- White & Pakistani
  - White & Indian
  - White & Any other Asian Background

- Pakistani**
- Mirpuri Pakistani
  - Other Pakistani
  - Kashmiri Pakistani

- Any Other White Background**
- Albanian
  - Bosnian-Herzegovinian
  - Croatian
  - Greek
  - Greek Cypriot
  - Italian
  - Kosovan
  - Portuguese
  - Serbian
  - Turkish
  - Turkish Cypriot
  - White Eastern European
  - White Western European
  - White Other

- Any Other Mixed Background**
- Asian & any other ethnic group
  - Asian & Black
  - Asian & Chinese
  - Black & any other ethnic group
  - Black & Chinese
  - Chinese & any other ethnic group
  - White & any other ethnic group
  - White & Chinese
  - Mixed any other background

- Any Other Asian Background**
- African Asian
  - Kashmiri Other
  - Nepali
  - Sri Lankan Sinhalese
  - Sri Lankan Tamil
  - Sri Lankan Other
  - Other Asian

- Black or Black British**
- Caribbean

- Chinese**
- Hong Kong Chinese
  - Malaysian Chinese
  - Singaporean Chinese
  - Taiwanese
  - Other Chinese

- Any Other Ethnic Group**
- Afghan
  - Arab
  - Egyptian
  - Filipino
  - Iranian
  - Iraqi
  - Japanese
  - Korean
  - Kurdish
  - Latin/ South/ Central American
  - Lebanese
  - Libyan
  - Malay
  - Moroccan
  - Polynesian
  - Tahiti
  - Vietnamese
  - Yemeni
  - Any Other Ethnic Group

- Black African**
- Angolan
  - Congolese
  - Ghanaian
  - Nigerian
  - Sierra Leonian
  - Somali
  - Sudanese
  - Other Black African

- I do not want my Ethnic origin to be recorded**

- Any Other Black Background**
- Black European
  - Black North American
  - Other Black

**Religion – Currently recorded as:**

Please tick the **One** box which best describes your child's religion

- Buddhist
- Christian
- Christian - Roman Catholic
- Hindu

- Jewish
- Muslim
- Sikh
- Any Other (please describe) \_\_\_\_\_

- No Religion
- Refused

Please indicate the main language used in home or the community. Please note the list below is of the most commonly spoken languages in Birmingham and is for guidance only. Our school system can record almost any language. If your language is not listed below, please tick the 'Any other' box and describe it in the place provided.

<input type="checkbox"/>	Afrikaans	<input type="checkbox"/>	Dutch	<input type="checkbox"/>	Malay	<input type="checkbox"/>	Somali
<input type="checkbox"/>	Albanian/Shqip	<input type="checkbox"/>	English	<input type="checkbox"/>	Malayalam	<input type="checkbox"/>	Spanish
<input type="checkbox"/>	Arabic (Iraq)	<input type="checkbox"/>	Farsi/Dari/Persian	<input type="checkbox"/>	Norwegian	<input type="checkbox"/>	Swahili
<input type="checkbox"/>	Arabic (Yemen)	<input type="checkbox"/>	Filipino	<input type="checkbox"/>	Pahari	<input type="checkbox"/>	Swedish
<input type="checkbox"/>	Arabic (Other)	<input type="checkbox"/>	French	<input type="checkbox"/>	Panjabi (Gurmakhi)	<input type="checkbox"/>	Tagalog
<input type="checkbox"/>	Bengali Sylheti	<input type="checkbox"/>	German	<input type="checkbox"/>	Panjabi (Mirpuri)	<input type="checkbox"/>	Tamil
<input type="checkbox"/>	Bengali (Any Other)	<input type="checkbox"/>	Greek	<input type="checkbox"/>	Panjabi (Pothwari)	<input type="checkbox"/>	Telugu
<input type="checkbox"/>	Bosnian	<input type="checkbox"/>	Gujerati	<input type="checkbox"/>	Panjabi (Any Other)	<input type="checkbox"/>	Thai
<input type="checkbox"/>	British Sign Language	<input type="checkbox"/>	Hindi	<input type="checkbox"/>	Pashto/ Pakhto	<input type="checkbox"/>	Tigrinya
<input type="checkbox"/>	Carib. Creole/Patois	<input type="checkbox"/>	Hindko	<input type="checkbox"/>	Polish	<input type="checkbox"/>	Turkish
<input type="checkbox"/>	Chinese (Cantonese)	<input type="checkbox"/>	Hungarian	<input type="checkbox"/>	Portuguese	<input type="checkbox"/>	Urdu
<input type="checkbox"/>	Chinese (Hakka)	<input type="checkbox"/>	Igbo	<input type="checkbox"/>	Romanian	<input type="checkbox"/>	Vietnamese
<input type="checkbox"/>	Chinese (Mandarin)	<input type="checkbox"/>	Italian	<input type="checkbox"/>	Russian	<input type="checkbox"/>	Welsh/Cymraeg
<input type="checkbox"/>	Chinese (Any Other)	<input type="checkbox"/>	Kashmiri	<input type="checkbox"/>	Samoan	<input type="checkbox"/>	Wolloff
<input type="checkbox"/>	Croatian	<input type="checkbox"/>	Korean	<input type="checkbox"/>	Serbian	<input type="checkbox"/>	Yoruba
<input type="checkbox"/>	Czech	<input type="checkbox"/>	Kurdish	<input type="checkbox"/>	Shona	<input type="checkbox"/>	Zulu
<input type="checkbox"/>	Danish	<input type="checkbox"/>	Lingala	<input type="checkbox"/>	Slovak	<input type="checkbox"/>	Any Other

## Other

### Family Links

Please check that we have the correct family links recorded. This table should list all of your children that have attended Colmers School. If there are any missing please use the space to write in the name and Registration group. This list should only include brothers and sisters and step brothers and sisters of the child named on Page 1.

Sibling Name	Sibling Registration Group	Lives at same address? True/False

### Registered Email Address

Please provide a personal email address for use with our Parent Portal. We may use this email address to send your username and password and other information such as newsletters, notifications and reports.

<p><b>Please sign and return this form to the school as a matter of priority.</b></p> <p><b>Signature:</b></p> <p><b>Date:</b></p>

Colmers School & Sixth Form College is committed to protecting the privacy and security of personal information. This privacy notice describes how we collect and use personal information about pupils and families in accordance with the General Data Protection Regulation (GDPR), section 537A of the Education Act 1996 and section 83 of the Children Act 1989.

Colmers School & Sixth Form College is the "data controller" which means that we are responsible for deciding how we hold and use personal information about pupils and families.

Please refer to our full privacy notice for more information